

Erasmus+
International
Mobility for higher
education students
and staff

2015 Call for Proposals



Erasmus+

Who can participate?

Programme Countries & Partner Countries

Programme Countries	Partner Countries
<p>28 EU Member States</p> <p>+</p> <p>5 additional countries: Iceland, Liechtenstein, Norway, FYROM, Turkey.</p>	<p>All other countries</p> <p>except:</p> <ul style="list-style-type: none">• Switzerland• Microstates• ACP countries (2015)• Gulf countries• Iran, Iraq, Yemen

Mobility for HE Students and Staff

What is a mobility project?



Student mobility:

- Study period
- Traineeship*



Staff mobility:

- Teaching period
- Training period

- Who can participate?
 - Applicant organisation, sending & receiving organisations
- What is the budget?
 - 2015: EUR 121.3M, split into 10 budget envelopes
 - Each Programme Country has its own budget

Mobility for HE Students and Staff

Types and duration

Student mobility

- All levels of HE (short cycle, Bachelor, Master, PhD)
- All disciplines
- From 3 to 12 months (traineeships: 2 to 12 months)
- Each student can benefit up to 12 months per study cycle

Staff mobility

- From 5 days to 2 months (excl. travel days)
- Minimum 8 teaching hours per week

Mobility for HE Students and Staff

Supporting documents

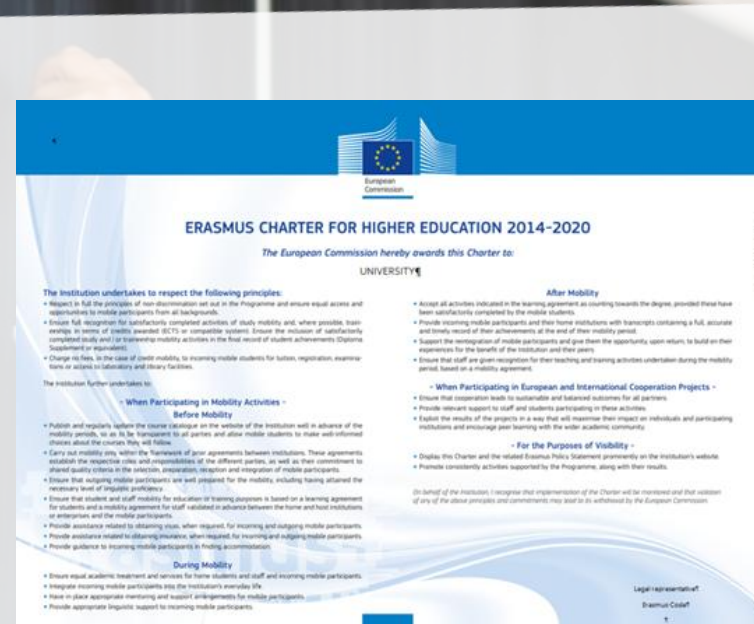
- Erasmus Charter for Higher Education (ECHE)
- Inter-Institutional Agreement
- Learning Agreement for students
- Mobility Agreement for staff



ec.europa.eu/education/opportunities/higher-education/quality-framework_en.htm

ERASMUS Charter for Higher Education

- Programme Country HEIs
- General quality framework for cooperation activities
- ECHE principles:
 - Non discrimination;
 - Full recognition;
 - No fees charged;
 - Publication of course catalogues;
 - Good preparation of mobile students (language, documents, logistics);
 - Assistance for visas, accommodation, insurance;
 - Guidance to incoming participants;
 - Equal academic treatment & services;
 - Integration into the local society;
 - Mentoring;
 - Language support.



2013 call: 4308 awarded

ERASMUS+ inter-institutional agreements

- Between Programme & Partner Country HEIs
- Before start of the mobility
- Sets mobility flows and preconditions
- Partner Countries agree to ECHE principles



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
[...]			

¹ Inter-institutional agreements can be signed by two or more higher education institutions


² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

ERASMUS+ learning agreements

- Signed by the student, the sending and the receiving institution
- Defines target learning outcomes; specifies recognition provisions; lists rights and obligations of each party

 Erasmus+ Higher Education Learning Agreement form Student's Name

LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s)		First name (s)	
Date of birth		Nationality ¹	
Sex [M/F]		Academic year	20../20..
Study cycle ²		Subject area, Code ³	
Phone		E-mail	

The Sending Institution


Name		Faculty	
Erasmus code (if assigned)		Department	
Address		Country, Country code ⁴	
Contact person ⁵ name		Contact person, e-mail / phone	

The Receiving Institution

Name		Faculty	
Erasmus code (if assigned)		Department	
Address		Country, Country code	
Contact person name		Contact person, e-mail / phone	

For guidelines, please look at Annex 1, for end notes please look at Annex 2.

ERASMUS+ mobility agreements

 Erasmus+ Higher Education
Mobility Agreement form
Participant's name

**STAFF MOBILITY FOR TEACHING
MOBILITY AGREEMENT**

The Teacher

Last name (s)		First name (s)	
Seniority ¹		Nationality ²	
Sex [M/F]		Academic year	20../20..
E-mail			

The Sending Institution/Enterprise

Name		Size of enterprise ³ (if applicable)	
Erasmus code (if applicable)		Department/unit	
Address		Country/ Country code ⁴	
Contact person name and position		Contact person e-mail / phone	
Type of enterprise: NACE code ⁵ (if applicable)			

The Receiving Institution

Name		Department/unit	
Erasmus code (if applicable)			
Address		Country/ Country code	
Contact person name and position		Contact person e-mail / phone	

For guidelines, please look at the end notes on page 3.

Mobility Agreement is the equivalent of the Learning Agreement for staff

How to apply?

Pre-requisites

HEIs in Programme Countries

- ECHE
- **Application form**

HEIs in Partner Countries

- national accreditation
- Inter-institutional agreement

Award criteria

Mobility within Programme Countries

- none

Mobility between Programme and Partner Countries

- **relevance**
- **quality of cooperation**
- **quality of activities**
- **impact and dissemination**

ERASMUS+ Application Form

Structure

- Information on applicant
- Information on **mobility flows** foreseen
- Budget per item (IS, OS, travel)
- **Quality questions**
- Checklist / Data protection Notice
- Declaration of honour



http://ec.europa.eu/programmes/erasmus-plus/documents/form/mobility-programme-partner-countries_en.pdf

Application Form – Call: 2015
KA1 - Learning Mobility of Individuals
Higher education student and staff mobility between
Programme and Partner Countries

Erasmus+

General Information

This application form consists of the following main sections:

- **Context:** this section asks for general information about the type of project proposal you want to submit and about the Agency that will receive, assess and select your proposal;
- **Participating organisation(s):** this section asks for information about the applicant organisation and – if relevant – about any other organisation involved as partner in the project;
- **Description of the project:** this section asks for information about all stages of the project: preparation, implementation of main activities (meaning the Mobility activities) and follow-up;
- **Budget:** in this section you will be asked to give information about the amount of the EU grant you request;
- **Check List/Data Protection Notice/Declaration of Honour:** in these sections, the applicant is made aware of important conditions linked to the submission of the grant request;
- **Annexes:** in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application.
- **Submission:** in this section, the applicant will be able to confirm the information provided and to submit the form online.

For more information on how to fill in this application form, you can read the Technical Guidelines for e-Forms.

For more information on the award criteria according to which the quality assessment of this application will be done, please refer to the Programme Guide and the Guide for Experts.

Context

Programme	Erasmus+
Key Action	Learning Mobility of Individuals
Action	Mobility of Learners and Staff
Action Type	Higher education student and staff mobility between Programme and Partner Countries

Form hash code: 0000000000000000

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Online January 2015

ERASMUS+ Application Form



Application Form – Call: 2015

KA1 - Learning Mobility of Individuals

Higher education student and staff mobility between Programme and Partner Countries

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

You should try to be as precise as possible in order to receive a grant that will cover your needs as accurately as possible.

Activities' Details

Activity No.	A1
Activity Type	<p>You will be able to choose an activity type between:</p> <ul style="list-style-type: none"> "Student Mobility for Studies To/From Partner Countries" "Staff Mobility for Teaching To/From Partner Countries" "Staff Mobility for Training To/From Partner Countries"

Flow No.	Incoming/Outgoing	Education Level	Country of Origin	Country of Destination	Distance Band	Requested Duration					No. of Participants	
						Total Duration (All months) <small>[Visible if Students]</small>	Total Duration (extra days) <small>[Visible if Students]</small>	Total Duration Excluding Travel (days) <small>[Visible if Staff]</small>	Travel Days <small>[MAX 2 DAYS] [Visible if Staff]</small>	Total Duration Including Travel (days) <small>[Visible if Staff]</small>		
1		<p>You will be able to choose between:</p> <ul style="list-style-type: none"> EQF-5 Short cycle within the first cycle / Short-cycle tertiary education (ISCED-5) EQF-6 First cycle / Bachelor's or equivalent level (ISCED-6) EQF-7 Second cycle / Master's or equivalent level (ISCED-7) EQF-8 Third cycle / Doctoral or equivalent level (ISCED-8) 										
						Total						143

If you click here you will be able to insert a new table and choose a different activity type

After using the "distance-calculator", choose between:

- 0-99 km
- 100-499 km
- 500-1999 km
- 2000-2999 km
- 3000-3999 km
- 4000-7999 km
- 8000 km or more

If you click here you will be able to insert a new flow

For example, if you choose to introduce an "incoming" flow, the country of destination will be automatically prefilled with your country and you will be able to choose the country of origin from a drop-down menu

Validate

ERASMUS+ Application Form

Activity No.	
Activity Type	Student Mobility for Studies

Flow No.	Incoming/ Outgoing	Education Level	Country of Origin	Country of Destination	Distance Band	Requested Duration					No. of Participants
						Total Duration (full months) <small>[Visible if Students]</small>	Total Duration (extra days) <small>[Visible if Students]</small>	Total Duration Excluding Travel (days) <small>[Visible if Staff]</small>	Travel Days <small>[MAX 2 DAYS]</small> <small>[Visible if Staff]</small>	Total Duration Including Travel (days) <small>[Visible if Staff]</small>	
1	Incoming	1 st Cycle BA	UA	BE		30	0				5
2	Incoming	3 rd Cycle PhD	UA	BE		12					2
3	Outgoing	2 nd Cycle	BE	UA		12					4
4	Incoming	1 st Cycle BA	CN	BE		24					4
5	Incoming	2 nd Cycle MA	CN	BE		12					4
6	Incoming	1 st Cycle BA	SA	BE		12					4
7	Incoming	3 rd Cycle PhD	BZ	BE		12					4
8	Outgoing	3 rd Cycle PhD	BE	BZ		12					4
9	Incoming	2 nd Cycle MA	US	BE		15					5
10	Outgoing	2 nd Cycle MA	BE	US		15					5
11	Incoming	2 nd Cycle MA	CA	BE		12					4
12	Outgoing	2 nd Cycle MA	BE	CA		12					4

[+]

Total

180

49

ERASMUS+ Quality Assessment

- Project is assessed by an **expert**
- **4 quality questions** (for every set of mobility flows per Partner Country)
- More details in:
 - **Programme Guide** (p.40)
 - **Guide for Experts** (to be published)

Award Criteria

Relevance of the mobility project (30 pt)

- Internationalisation strategy
- Types of mobility

Quality of cooperation (30 pt)

- Previous experience
- Definition of responsibilities and tasks

Quality of project design and implementation (20 pt)

- Selection, support and recognition

Impact and dissemination (20 pt)

- Impact on different levels
- Dissemination measures

ERASMUS+ Quality Assessment



Application Form – Call: 2015

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Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

Quality Questions

For each of the previously mentioned Partner Countries (entered either as an origin or destination country), please comment on the following quality aspects:

	Relevance of the strategy	Quality of the cooperation arrangements	Quality of project design and implementation	Impact and dissemination
	Explain why the planned mobility project is relevant to the internationalisation strategy of the higher education institutions involved (both in the Programme and Partner Country). Justify the proposed type(s) of mobility (students and/or staff).	Detail your previous experience of similar projects with higher institutions in this Partner Country, if any, and explain how, for the planned mobility project, responsibilities, roles and tasks will be defined in the Inter-institutional Agreement.	Present the different phases of the mobility project and summarise what partner organisations plan in terms of selection of participants, the support provided to them and the recognition of their mobility period (in particular in the Partner Country).	Explain the desired impact of the mobility project on participants, beneficiaries, partner organisations and at local, regional and national levels. Describe the measures which will be taken to disseminate the results of the mobility project at faculty and institution levels, and beyond where applicable, in both the Programme and Partner Countries.
Partner Country A				
Partner Country ...				

EN

Form hash c

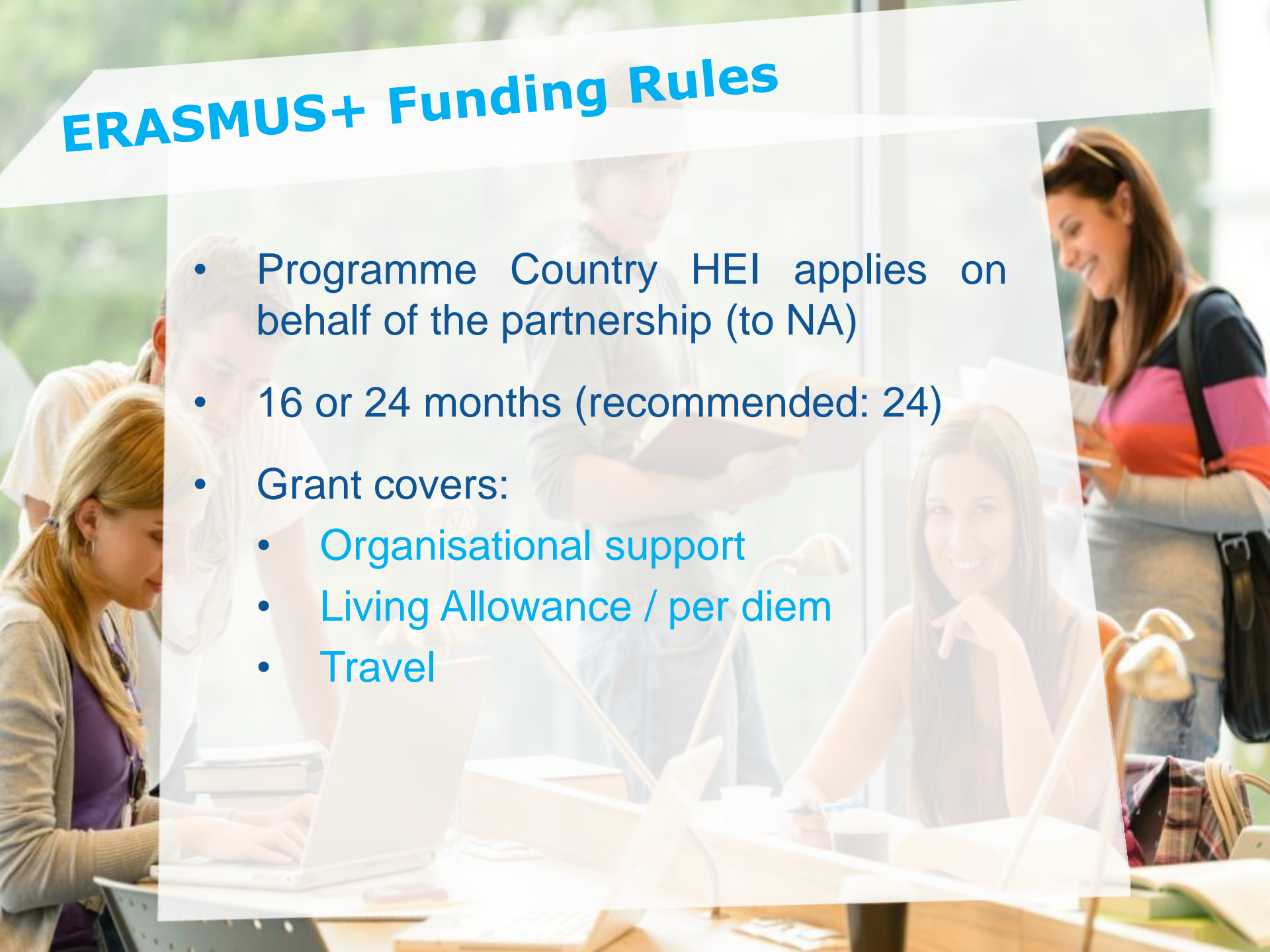
When you answer each of the four quality questions, you will address all types of mobility that you have applied for with a given Partner Country. The maximum number of characters per field is 2500

Validate

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ERASMUS+ Funding Rules

- Programme Country HEI applies on behalf of the partnership (to NA)
- 16 or 24 months (recommended: 24)
- Grant covers:
 - Organisational support
 - Living Allowance / per diem
 - Travel



ERASMUS+ Funding Rules

Grant support for students

➤ Incoming (from Partner Country)

➤ **€850, €800, €750**

➤ Outgoing (to Partner Country)

➤ **€650**

Group 1 higher living costs	DK, IE, FR, IT, AT, FI, SE, UK, LI, NO
Group 2 medium living costs	BE, CZ, DE, EL, ES, HR, CY, LU, NL, PO, SI, IS, TR
Group 3 lower living costs	BG, EE, LV, LT, HU, MT, PL, RO, SK, FYROM

ERASMUS+ Funding Rules

Grant support for staff

Receiving Country	Per Diem
DK, IE, NL, SE, UK	160
BE, BG, CZ, EL, FR, IT, CY, LU, HU, AT, PL, RO, FI, IS, LI, NO, TR	140
DE, ES, LV, MT, PO, SK, FYROM	120
EE, HR, LT, SI	100
Partner Countries	160

ERASMUS+ Funding Rules

Travel

Travel distances (km)	Amount € / participant
100 - 499	180
500 - 1999	275
2000 - 2999	360
3000 - 3999	530
4000 - 7999	820
≥8000	1100

Top-up amounts to cover travel costs

ERASMUS+ Budget

2015 Call

€121.3 million

4 funding instruments; 10 budget envelopes

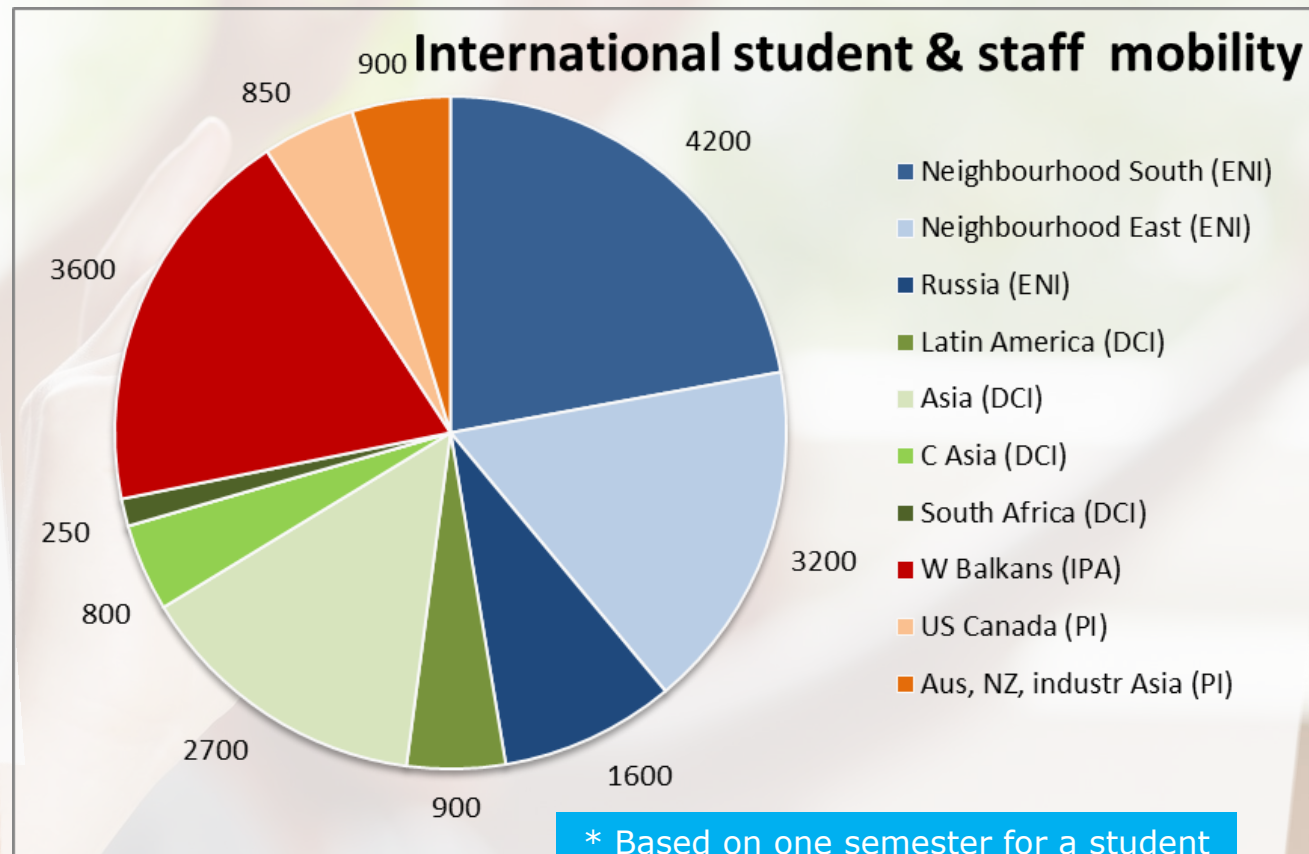
- **ENI:** South-Mediterranean, Eastern Partnership, Russia
- **DCI:** Latin America, Asia, Central Asia, South Africa
- **IPA:** Western Balkans
- **PI:** North America, Industrialised Asia

ERASMUS+ Budget

Mobilities per region*

- 2015-2020:
135,000 grants
- 2015: 19,000
expected mobilities
- 93% student
- 7% staff

**Check the figures
for your country!**



ERASMUS+ Budget

Poland

PL (7.1%)		
Envelope	Mobility budget (€) 2015	Number of mobilities 2015
ENP SOUTH	1.871.445	299
ENP EAST	1.413.538	226
Total Russia (incl. PI)*	876.482	140
Latin America	396.242	63
Asia	1.218.443	195
Central Asia	342.749	55
South Africa	110.948	18
IPA	1.582.330	253
USA Canada	376.432	60
Asia industrialised, Australia, New Zealand	399.397	64
Total	8.588.006	1.374

Calculation method: 6 months x Group 1 + >8000km + 350€ OS
5 days x Group 1 + >8000km + 350€ OS

Summary: how to be successful

- HEIs from the 33 **Programme Countries** apply to their National Agency
- Mainly **incoming mobility**
- Consult NA websites to **check available budgets**
- Some flows are **not eligible** depending on the Partner Country (i.e. out-going 1st & 2nd cycle for DCI countries)
- Choose the **right partner** (privilege existing partnerships)
- **Newcomers**: staff mobility
- Deadline: **4 March 2015**
- Sign **inter-institutional agreement**

Information

FOR MORE INFORMATION VISIT:

ec.europa.eu/erasmus-plus

NATIONAL AGENCIES:

ec.europa.eu/erasmus-plus/tools/national-agencies

SOCIAL MEDIA:

Twitter: #ErasmusPlus

Facebook: Erasmus+

OR INFORMATION DAYS.



Thank you

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